

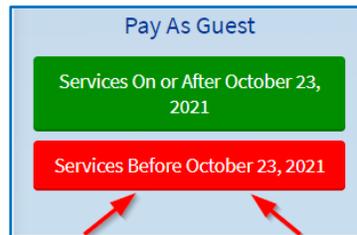
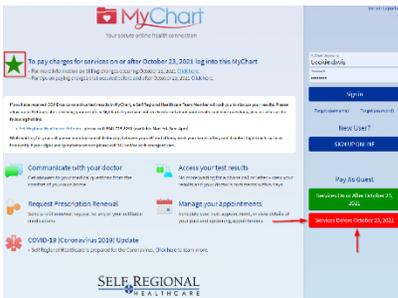


# To Pay Charges for Services Before October 23, 2021

There are two options for paying on charges for services that occurred before October 23, 2021. Option 1: Pay As Guest which allows you to pay on your account without logging into MyChart. Option 2: Access the old MyChart account. This will give you access to full account details.

## Option 1: Pay As Guest

1. Navigate to your new Self Regional MyChart account(Green Star) at <https://mychart.selfregional.org>.
2. From the log in screen select the **Red** button with “**Services Before October 23, 2021**”.



3. On the Pay as guest screen look up your account by entering the account number and guarantor last name of the **charges for services before October 23, 2021** that you wish to pay.

**Look up your account**

You may enter a guarantor account number or a specific visit account number.

Account #

Guarantor last name

4. Once your account is found, select how much you'd like to pay.

**Pay as Guest**

**Look up your account**

You may enter a guarantor account number or a specific visit account number.

Visit account #  Guarantor last name  ✔ Account found

You have a balance due for hospital services at SELF REGIONAL HEALTHCARE

How much would you like to pay today?

Amount due \$32.00

Other amount

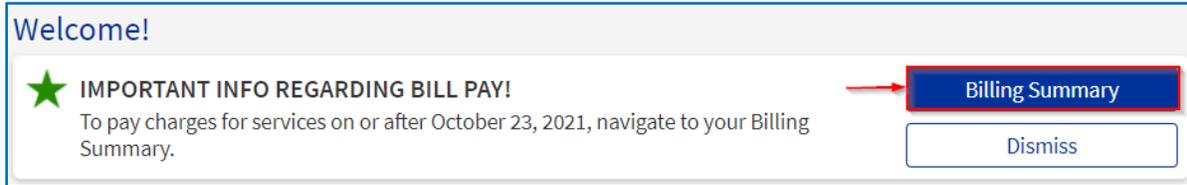
Next

5. Complete your payment information. Click Next.
6. Verify the information is correct and click Submit.

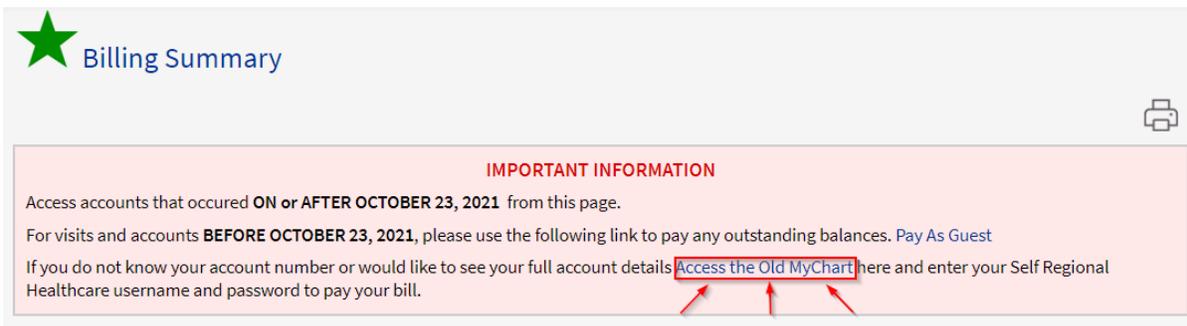


## Option 2: Access Old MyChart Account

1. Navigate to your new Self Regional MyChart account (Green Star) at <https://mychart.selfregional.org>.
2. Use the alert on the Welcome screen to jump to the Billing Summary. You can also access the Billing Summary from the Menu.



3. Click on the link in the pink box to access your old MyChart account.



4. The old MyChart login screen (Red box) will pop-up. Log into your old MyChart account. Your password should be the same as the new MyChart unless you recently updated your password (For password issues, please contact the MyChart support line at 864-725-2737).



5. Once logged in you will be taken to your Billing Summary. Click "Pay Now" and continue through the normal payment process.

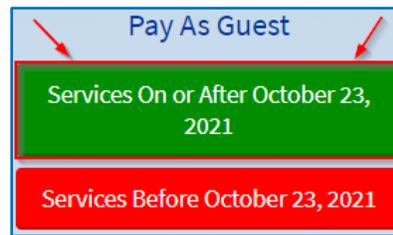
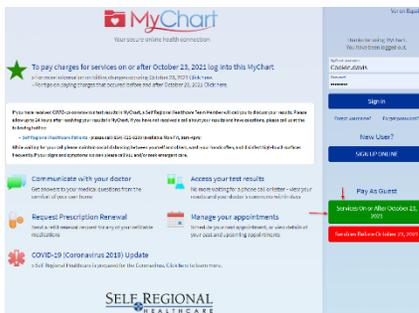


## To Pay Charges for Services On or After October 23, 2021

You will also have the same two options for paying on charges for services that occurred on or After October 23, 2021. Pay As Guest and accessing your billing summary from the new MyChart account.

### Option 1: Pay As Guest

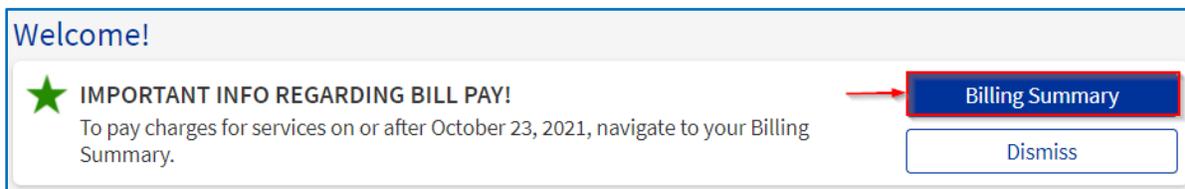
1. Navigate to your new Self Regional MyChart account(Green Star) at <https://mychart.selfregional.org>.
2. From the log in screen select the **Green** button with “**Services On or After October 23, 2021**”.



3. On the Pay as guest screen look up your account by entering the account number and guarantor last name of the **charges for services on or after October 23, 2021** that you wish to pay.
4. Complete your payment information. Click Next.
5. Verify the information is correct and click Submit.

### Option 2: Access New MyChart Account

1. Navigate to your new Self Regional MyChart account(Green Star) at <https://mychart.selfregional.org>.
2. Use the alert on the Welcome screen to jump to the Billing Summary. You can also access the Billing Summary from the Menu.



3. On the Billing Summary below the pink box, you will see any accounts that occurred on or after October 23, 2021.
4. Click “Pay Now” and continue through the normal payment process.